

## Privacy statement Dhanu Maya's Home

In carrying out our work as a foundation, we process your personal data. We do this in a safe and careful manner because we find it important that you trust our organization.

This document explains which personal data we process and for what purposes. It also explains on which legal basis we're allowed to do this. The sharing of data with other parties is highlighted, as well as the processing of personal data outside the EU. The security of personal data is addressed along with dealing with retention periods. Finally, a section on what rights you have and the possibility to file a complaint or contact Dhanu Maya's Home is added.

### **Processor:**

Dhanu Maya's Home, located at De Hof 4, Almen is the data controller for the processing of personal data.

### **Who is the Privacy officer?**

Given the small size of Dhanu Maya's Home, we have not appointed a Privacy Officer. Where necessary, we will seek external advice.

### **What is personal data?**

Personal data is any information that is traceable to a person. Examples are your name, address, telephone number and account number but also photographs and biometric data are personal data.

### **Are you obliged to provide personal data?**

In many cases it's necessary to use some of your personal data to receive and process donations. In that case, the use of your data is necessary for the contract or pre-contractual phase.

Sometimes we are required by law to store or provide certain personal data, for example in the context of tax law.

### **Do we collect data from others?**

Dhanu Maya's Home does not collect data from third parties.

### **What categories of personal data do we use?**

Dhanu Maya's Home uses the following categories of personal data:

<b>Category of personal data</b>	<b>Explanation</b>
Personal identification data	Name, address, place of residence Private/business e-mail
Financial data	Bankaccount number

**For what purposes do we use your data?**

Dhanu Maya's Home processes the mentioned personal data for the purposes listed below:

- The adequate execution of the agreement (collecting donations).
- Providing communication with donors and other interested parties (newsletters, reminder email).

**On what legal basis do we use your data?**

Legal basis	Explanation
Agreement	Dhanu Maya's Home uses an agreement for agreed donations. Before this agreement is established, an email is sent to the donor and is registered by us, this is considered the pre-contractual phase. For the pre-contractual phase, the legal basis is consent.
Consent	For some additional products and services, we first ask for your explicit consent before we process your personal data. This consent is requested via email. Dhanu Maya's Home keeps this email with your consent for registration purposes. You can always revoke your consent by emailing <a href="mailto:info@dhanumayashome.com">info@dhanumayashome.com</a> .
Legitimate interest	We use your personal data to keep you informed about developments of Dhanu Maya's Home.
Legal obligation	Dhanu Maya's Home also collects personal data to comply with our legal obligations such as obligations under tax law.

**Existence of automated individual decision-making**

Dhanu Maya's Home doesn't use automated individual decision-making, as it's not necessary for our services. This means that, for example, Dhanu Maya's Home does not engage in profiling.

**Do we share your personal data with other parties?**

We won't share your (personal) data with other parties, unless this is necessary in the context of a legal obligation or court order. Your data will not be provided for commercial or charitable purposes.

**Will your personal data be transferred outside the EU?**

Dhanu Maya's Home's policy is to process personal data only within the EU. Since the GDPR applies within the EU, in principle an adequate level of protection can always be ensured.

### **How do we protect your personal data?**

It's important to us that your personal data is protected against loss or unauthorized access. Therefore, Dhanu Maya's Home provides appropriate technical and organizational measures to ensure that your personal data cannot be abused or otherwise get into the hands of the wrong person.

### **How long do we keep your personal data?**

We don't keep your data longer than necessary to achieve the purposes stated in this privacy statement and to comply with certain legal obligations (such as tax retention obligations).

### **What rights do you have?**

Dhanu Maya's Home believes it's important that you can properly exercise the rights you have under the law. Therefore, it is very easy to contact us at [info@dhanumayashome.com](mailto:info@dhanumayashome.com).

You can exercise the following rights:

- The right of access: you have the right to access which personal data we process.
- The right of correction: if the personal data we process is incorrect, you have the right to have it adjusted.
- The right of removal: if we no longer need your personal data for the purpose for which we received it, you have the right to ask us to remove it. There are some exceptions to this, such as our obligation to retain certain data for tax law purposes.
- The right to restriction: during the period that we are in the process of determining whether your data should be rectified, determining the (un)lawfulness of data processing, determining whether data should be deleted, or you have objected to the processing, you have the right to request the restriction of the processing.
- The right of data portability: at your request, we must transfer all personal data we hold on you to you or another organization of your choice. You can only exercise this right if the data is processed on the basis of consent or agreement.
- The right to object: if we process data based on legitimate interest or public interest, it's possible to object after which a balancing of interests will follow. In the case of direct marketing, you always have the right to object.

### **File a complaint with the competent authority: Data Protection Authority**

Dhanu Maya's Home finds it very important that you are satisfied with how we process your personal information. Even though we do everything in our power to achieve this, it may happen that you are not satisfied. It's possible to submit a complaint to the privacy regulator, the 'Data Protection Authority', if it concerns the protection of personal data. This can be done via:

<https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us>

### **How can you contact us?**

If you have any questions, complaints or comments, please contact us at [info@dhanumayashome.nl](mailto:info@dhanumayashome.nl).

### **Changes privacy statement**

This privacy statement can be modified by us. New versions are always published on the website.

This privacy statement was last updated on **November 9, 2018**.